



Hermanus High School: e-Learning Agreement

This agreement refers to the use of all digital and electronic devices, as well as any communication medium used by and made available to the learners of Hermanus High School.

e-Learning Pledge

I promise to treat the facilities and equipment that I have received with respect, to use it to the best of my ability to advance my learning and education, not to use it to the disadvantage of others and to use it safely and considerately in accordance with the values, policies and rules of Hermanus High School.

These values, policies and rules are clearly stated in the **Hermanus High School Information and Communication Technology Acceptable Use Policy (AUP)** as well as the **eLearning Information Booklet (eLIB)** produced and supplied by Hermanus High School. Both these documents can be located on the **School's website** and/or **School Communicator**. **It is the responsibility of every pupil and parent to locate and familiarise themselves with the contents of these documents. The stipulations of these documents will be considered binding.**

eLearning Agreement

I agree to use the computer equipment, infrastructure and software made available to me with:

DILIGENCE

1. I will use it to the best of my ability to advance my academic education and personal development;
2. When my device is required to be at school, I will make sure that it is properly charged at the beginning of every school day;
3. During classes I will not use (or have open) any software, data or internet sources, unless these are directly relevant to the class that I am in and do not contradict the instructions or wishes of the responsible teacher;
4. I agree to abide by the sanctions that will be issued for the breaking of any rules or regulations as laid out in the **AUP** and **eLIB**.

RESPECT

5. I will look after and care for the equipment as if it were my own, even if it is the property of Hermanus High School and the WCED;
6. In using the equipment, I will follow the guidelines and instructions as set out by the WCED, the school and my teachers;
7. When I am not actively working with it, and when moving between classes, I will carry the device inside a suitably protective school bag.

CARING

8. I will never use the equipment or facilities to cause any form of harm or damage to another person or institution;
9. While using the equipment, I will ensure that I do not waste resources or cause any damage to the environment.

INTEGRITY

10. I will use the equipment and resources in such a way that I do not endanger my own or any other person's safety or privacy;
11. I accept that the WCED and the school has the right to inspect any electronic device and/or data storage device present on the school grounds or used during school activities to ensure compliance with the stipulations of this agreement.

RESPONSIBILITY

12. I will ensure that I use these resources in a safe, productive and responsible manner;
13. I will take reasonable measures to protect the device that I use, as well as the school network, against computer viruses, other malware and any possible cyber-attacks;
14. I will use this equipment and these resources in such a way that I will not make myself guilty of any transgressions or illegal activities, like the spreading of pornography, cyber bullying, hacking, the theft of intellectual property or plagiarism;
15. I accept that the privilege of using these resources may be withdrawn and that I will be held liable for damages if I do not adhere to the stipulations of this agreement or if any damages are incurred through my careless, reckless or illegal behaviour;
16. I agree that in taking responsibility for the equipment and looking after it as if it were my own, I will be liable for a R500 excess payment should the charging device be damaged, lost or stolen and likewise a R1000 excess payment should the device be damaged, lost or stolen.

DEVICE OPTIONS

The devices currently made available to learners by the WCED have the following specifications:

Model: NL6D ChromeBook; Description: Mecer Xpression Chromebook 11.6" Notebook.

The devices are designed to be rugged. **THEY WILL BE REMOTELY DISABLED IF STOLEN OR LOST.**

The daily management of this device is indicated below, and will be reviewed at the end of the year. Should the learner leave the school permanently, **the device has to be handed in again.**



Declaration: LEARNER

I have read the **Hermanus High School Information and Communication Technology Acceptable Use Policy (AUP)** as well as the **eLearning Information Booklet (eLIB)** produced and supplied by Hermanus High School.

I hereby declare that I agree to abide by the contents of these two documents, as well as the requirements and guidelines included therein for the devices and other resources referred to, with responsibility and within the bounds of generally accepted guidelines and rules.

Learner name and surname:		Class section:	
Signature:		Date:	

Declaration: PARENT/GUARDIAN

I have read the **Hermanus High School Information and Communication Technology Acceptable User Policy (AUP)** as well as the **eLearning Information Booklet (eLIB)** produced and supplied by Hermanus High School.

I hereby declare that, as authorised parent/guardian of the learner referred to above, I consider this Agreement as binding and I undertake to adhere by the requirements of this agreement and to fulfil my responsibilities in this regard.

Parent/Guardian name and surname:			
Signature:		Date:	